

**BHCS School Board Meeting
January 21, 2008-Mater Dei-Nativity Center**

The monthly meeting of the Bishop Heelan Catholic Schools School Board was held at the Nativity School Library, Room #109. Tim Bottaro led the opening prayer.

Steve Ambrose called the meeting to order at 5:33 p.m. He then read an opening statement. The mission statement was read by all present. Ashley Lantz called roll.

Board Members Present: Fr. Collison, Steve Ambrose, Tim Bottaro, Mark Ely, Peggy Jung, Beth Noel, Matt Ricke, and Sid Shoemaker, Brenda Sitzman.

Board Members Excused/Absent: Fr. Feierfeil and Tim Brown.

Approval of Minutes

The December minutes were approved.

Board In-Service

Activities Department

Jason Pratt and Jay Wright communicated to the board their responsibilities in the Athletics Office. The following is a listing of some of their key responsibilities:

- Ensures all activities follow the guidelines set forth by the state, Diocese, and BHCS
- Gold Club
- Tent Event & Golf Outing
- Schedules all athletic games and makes sure all contracts are signed
- Concessions & Crusader Shop
- Pre-sale of tickets-BHCS receives \$0.25 per ticket that is pre-sold at Bishop Heelan
- Activities page on website

Long Range Planning Committee Reports

Academics: Peggy Jung

The committee will meet next Wednesday, January 30th at 3 pm. Please contact Peggy Jung for more details. There are 11 Destination Imagination teams currently. All teams plan on attending the Regional Tournament on March 1st. They are currently looking for four volunteers to be appraisers for Destination Imagination. The appraiser would travel with the teams to the Regional Tournament as a judge of the tournament. There is one day of training required.

Admin & Legislative: Tim Bottaro

They will be checking with the Iowa Catholic Conference to look for new developments legislatively.

Athletics: Sid Shoemaker

No report.

Buildings & Grounds: Fr. Feierfeil

No report.

Development: Tim Brown, Mimi Wieck

Report included. Brad & Jennifer Clay have been chosen to chair this year's auction. The theme of the auction is Shake, Rattle, & Auction.

Faculty & Staff: Brenda Sitzman

No report.

Finance Committee: Matte Ricke, Dave Newbrough

Report included.

Public Relations/Marketing: Angie Heller, Fr. Collison, Tom Betz

Angie is working on the campaign for Catholic Schools Week, which is January 27-February 2nd. Professional photos were taken for promotion materials. The photos covered all K-12 grades. Freshman Orientation is being held February 4th at Bishop Heelan High School. Kindergarten Round-Up will be held February 12th at Sacred Heart, Mater Dei-Immaculate Conception, and Holy Cross-St. Michael.

Spiritual Life: Beth Noel, Kathryn Fairchild

They are currently in discussion to determine if the Spiritual Life and Student Life committees should be combined into one.

Student Life: Steve Ambrose

They are currently working with Spiritual Life at determining if the two committees should be combined into one.

Technology: Mark Ely

No report. They will meet again in February.

Treasurer's Report: Dave Newbrough

Financials/Cash Flow—Report is included.

Enrollment has increased by 19 students since the beginning of the year. Tuition collections are going better than at this same time last year.

Old Business

a) Fr. Collison Retreat

- The School Board attended a Board In-Service back in October. Regina Haney with the NCEA has made the following suggestions in connection with the ideas discussed at the retreat.
 - Assess the current number and relevancy of current school board committees

- Identify committees that are appropriate for this time in the school system
- Design a standard reporting form for committees to include in board packets
- After each committee has given their report at the board meeting, communicate to them their goals for the next meeting.
- Consider the implementation of a Governance Committee. This committee would be similar to the Executive Board Committee. For more information on the description of this committee, please contact Fr. Collison.

b) Feasibility Committee(Executive Session)

c) Architects Committee

- They have reviewed the size and programming of the building. They are now working on putting the walls into the program.

New Business

a) Present 2008-2009 Budget

- A report is included detailing the budget for 2008-2009.
- A motion was made to approve the 2008-2009 budget as proposed. The motion was seconded and passed with an 8-1 vote with Brenda Sitzman opposing.

b) Catholic Schools Week

- The principals spoke of the activities that each school will be doing in celebration of Catholic Schools Week. To view each schools schedule of activities, please visit www.bishopheelan.org.

President's Report-Report is Included.

The meeting was adjourned at 7:37 pm.